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West Virginia

LIBRARIES

Vol. 56 • No. 2

<http://wvnmvs.wvnet.edu/~wvla/>

April 2003



Spring Fling snapshot

Contributed by Jane Levitan,
Carolyn Leporini, and Suzy McGinley

Madcap Puppets Workshop

presented by Jerry Handorf

During the first part of the workshop, Jerry Handorf discussed using puppets, puppet building, and sources for puppets. He also told stories using puppets showing how the puppets were put together and how puppet users could present stories and increase audience participation.

After a break, Handorf helped librarians craft puppets-on-a-stick (parade puppets), small manipulating puppets made from plastic Chore Girl dish scrubbers, and socks and pop bottle puppets. Everyone used his/her creativity to design magnificent puppets.

Digitization of Library Audio & Image Resources

presented by Lisle Brown and Andy Earles

This session dealt with how libraries could go about digitizing collections to make them more accessible and useful to patrons and staff. Presenters urged attendees to first decide on the purpose of a webpage and the end product. Brown and Earles suggested that digitizers use the simplest formats for audio and digital imaging and to ask for advice from experienced producers about which programs/products are best to create the page you want.

Introduction to the New OCLC ILL Policies Directory

presented by Bryon Holdiman

This session was directed towards present OCLC/Passport users, and dealt with how to update institution policy pages, how to complete the improved ILL Policies Directory, and how to use this new policy directory more efficiently. The session covered methods to determine lending policies, loan periods, fees, and other borrowing information about libraries.

Serials Cancellations and Pay-Per-View

presented by David Gray

Gray's session dealt with the ongoing dilemma academic libraries face in maintaining serial collections (hard copy, in-house) vs electronic serial databases and/or implementing pay-per-view document delivery systems. With the rising costs of serials and stagnant library budgets, this is indeed, a problem.

Duplication of hard copy and electronic access creates controversy. Electronic sources: are not always current; don't always include the entire journal (articles may be omitted); may not include serials housed in the library; may not include pictures and graphs; may not be full text; may not go back far enough; may end without notice, and create copyright issues and fees.

Hard copies: may be missing; may not be readily available; and storage is a problem.

In the end, Marshall University's alternative was to cut titles.

Getting More Money from Your Local Government

presented by Nancy Wilson

Wilson supplied some general pointers about "talking points" to explain what the

library does in the 21st century and reminded the group that we represent the library wherever we go. She recommended libraries and librarians get involved in the community, never say "no" to a volunteer, form alliances with funding boards, and make allies fans of the library.

Expanding Our Service Mission by Thinking Outside of the Box

presented by Lynne Edington

This session presented ideas on how libraries can change the public's thinking that the library is just a place for loaning books. Some suggestions offered included adding services not always thought of, including providing crayons and paper to children, providing pens to grown-ups, and redesigning space to make the library more efficient and easier to use.

What's New in West Virginia Literature

presented by Gordon Simmons

Simmons, a regular at WVLA conferences, showed new books by West Virginians, for West Virginians and about West Virginia and West Virginians. From mushrooms (*Mushrooms of WV and the Central Appalachians*) to polkas (*The Clarinet Polka*), from fictionalized folk legend

—continued on page 3

Call for proposals

West Virginia Library Association Annual Conference
December 3-5, 2003 • The Greenbrier, White Sulphur Springs, WV

The WVLA Conference Planning Committee is looking for interesting programs for the Annual Conference. If you have a program idea or know of someone who could present a program of interest to the membership, go to www.wvla.org/conference/conference.htm, click on the arrow to submit a proposal and send it in. WVLA constantly searches for new and innovative programs for conferences, but needs your help, too.

Deadline for submitting a proposal is June 1, 2003.



A Message from the President

Happy Spring! Spring Fling was a success, as many attendees made their way to Flatwoods on March 26 & 27. Not only were there programs and workshops, but WVLA's Committees were hard at work behind the scenes at Flatwoods, too!

After a three-year hiatus, the Audit Committee began looking at three years' worth of our "books." Financial records compiled by Treasurers Denise Ash (FY 1999/00) and Steve Christo were collected and poured over. Thank you to our four wonderful volunteers for all your work. The committee will present their findings at the Annual Conference.

The Legislative Committee, chaired by Myra Ziegler, met to evaluate the past year's efforts and began planning for the coming legislative year. Our lobbyist, Sam Love, presented a summary of the past three months and suggested goals, ideas, and concerns for next year's Legislative session. Plans are already in the works for another Rally for Libraries at the State Capitol in November. Legislative Day is scheduled for February 10th, so mark your calendars now! The Legislative Committee's successes with November's Rally and January's Legislative Day (how about that Wild & Wonderful reception!) proved to the Governor and Legislature that West Virginia's libraries are vital to the state. State supported Grants-in-Aid to libraries were preserved at the same time as funding for other services was cut. This fact represents a major success and reminds us that together, we can and do make a difference!

Yvonne Farley wears many hats for WVLA and Chairs both the Intellectual Freedom Committee and our new Ad Hoc Committee on Advocacy and Better Salaries. Both committees met during Spring Fling to set goals, plan future workshops, and create exciting and innovative programs for the Annual Conference.

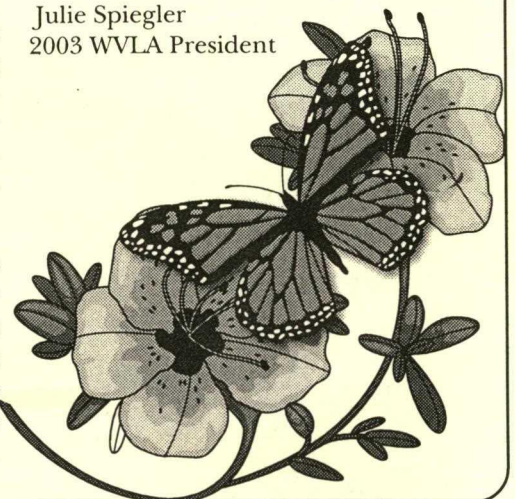
Chris Gore, chairing the Children's Services Roundtable, treated attendees to wonderful sessions on how to make puppets, storytelling tips, and reviewing new children's books. Beth Yoke, WVLA's School Library Division Chair, is reorganizing and reactivating this division that has 30 new members. Thank you to Beth for a tremendous effort organizing several programs for Spring Fling, including an exciting program on grants preparation for your school library. Bill Grubb, Academic Division Chair, organized programs for the College and University libraries. Congratulations to Myra Ziegler for the 20 vendors who exhibited their wares and provided financial support for WVLA. Ann Farr (Chair of the Public Library Services Division) and the Greenbrier County ladies should be commended for pulling together another wonderful event for our members and friends. Thanks to all of these VOLUNTEERS for the time and effort you devoted to this year's Spring Fling and for treating us all to such a fabulous time.

Speaking of VOLUNTEERS, the Nominating Committee will be beating the bushes soon for new blood. If you have a financial background and want to assure the continued well-being of WVLA, please consider running for Treasurer. Our extremely competent treasurer, Steve Christo, is unable to serve another two-year term. Please contact Yvonne Farley (Chair of the Nominating Committee) if you are interested in serving a two-year term as Treasurer for WVLA for 2004 and 2005 or have an interest in filing for any office on the Executive Board.

Start saving your pennies for this year's Annual Conference at The Greenbrier on December 3-5. The Greenbrier is decorated for the holidays and promises to be absolutely beautiful for our conference. As Program Chair, I can promise

you that the workshops and presenters for this conference will be a very special treat. Please check WVLA's website, www.wvla.org, for the "Call for Proposals" (CFP) for program ideas, presenters, and workshops. If you want to offer suggestions, would like to present, or know someone who would enjoy presenting a workshop, please fill out the form and send it to me no later than June 1. Charley Hively is the Conference Chair and will be responsible for planning and logistics. Myra Ziegler and Ann Farr are co-chairing Exhibits and will organize vendors and exhibitors. If you have any questions, suggestions for workshops or topics to be discussed, or know a vendor that may be interested in supporting a program/speaker or renting a space in The Greenbrier's Exhibit Hall (which was originally part of "The Bunker"), please e-mail us at: Julie.spiegler@kanawha.lib.wv.us; hivelyc@clark.lib.wv.us; farrann@raleigh.lib.wv.us; and zieglern@raleigh.lib.wv.us. We hope to hear from you by June 1st! Remember "Many Libraries ... One Voice" and continue to advocate and support for all of West Virginia's libraries! Keep an eye on the WVLA website, www.wvla.org, for announcements of upcoming events for all of West Virginia's Committees, Roundtables, and Divisions.

Julie Spiegler
2003 WVLA President



Improving Literacy through School Libraries Program

School libraries are one of the most under-funded areas of the school curriculum in West Virginia. With the "No Child Left Behind" initiative being the focus of education, school libraries play an important part in the educational plan for children. The federal government is offering a chance to address this situation through an Improving Literacy through School Libraries Program.

At the annual Spring Fling Conference, Beth Yoke, from Fairmont State College, presented a program detailing the process by which school libraries can apply for a one-year grant from the federal government. The grant, which must be submitted by the Superintendent of Schools in

any qualified county, can help to build collections to support curriculum, provide increased hours of access to the school library, provide software, and provide computer access to public and university libraries. The program builds on existing school libraries, and is not intended as a start-up grant. A qualified county must serve a student population that is 20% below the poverty line. Many counties in West Virginia qualify. The deadline for the grant is the end of April 2003.

The program has been included in President Bush's proposed budget so, hopefully, the next fiscal year will offer the same opportunity to school libraries in West Virginia and other states.

Spring Fling snapshot — continued from page 1

(Fallam's Secret) to a scholarly thesis on the subject (*The Thistle and the Brier*), Gordon book-talked, showed books and left everyone counting the money left in book budgets and planning new purchases.

Intellectual Freedom Committee Roundtable

The Committee's mission is to monitor challenges to freedom to obtain information. The committee is planning a webpage. For the December meeting at the Greenbrier, the committee is preparing a program featuring a panel discussion on the Patriot Act—what it means to libraries, compliance with the legislation, and other intellectual freedom issues. The group hopes to include federal legislators, lawyers, and an ALA representative.

Getting More Money from Your Local Government

presented by Nancy Wilson, sponsored by the Social Responsibilities Roundtable.

Nancy Wilson is from Vermont, a state different from West Virginia socially, politically, culturally and perhaps, most of all, economically. Vermont's libraries are funded by the municipality (unlike our

State-supported system). Why was this an effective session? It showed how to win a campaign for higher salaries. That, yes; it is possible to succeed. It was also a reminder that, as a librarian, you also need to be an educator. The public and those who control funding need to know what you do and how you accomplish information services. Librarians in West Virginia (and Vermont) need to advocate for the library system.

Assisted Technologies for West Virginia Libraries

presented by Margo Neal and Jamie Hayhurst.

Complying with ADA and providing technology access for all patrons is a significant challenge to all librarians. This session showed librarians how to take the first steps with technology that is already in the library. All Microsoft XP and 2000 computers have accessibility features loaded on the computer! The presenters introduced website technologies and products for accessibility for all. Librarians were reminded of features that would make their websites compliant. Accessibility is not only the right thing; it is the law.

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<http://wvnmms.wvnet.edu/~wvla/>

LIBRARY CONSTRUCTION

From the ground up

By Dr. Rachel A. Schipper
Dean of Libraries and Information Sciences
Shepherd College

Given the current economic condition in the nation, library staff might wonder that there is any building of new libraries at all. Fortunately it takes years to raise the funds for multimillion-dollar construction projects, and economic trends and fluctuating state budgets are not the only factors involved in planning new structures. The span of years taken for planning can be a boon or a bust; often changes in personnel over the years of planning equate to change orders in construction. Costs escalate, sometimes as much as 20 percent a year, when delays in start dates occur. If storage of procured materials is necessary, costs can vary greatly from the initial planning of the project, and the original scope of planning may need to be downsized due to financial concerns.

After involvement in several renovation and construction projects, hindsight and common sense have been beneficial. Other advantages when planning a project include focusing on a good contract, finding an architect who has designed many libraries, emphasizing the functionality as well as the flexibility of the building, and keeping the entire library staff involved and informed. Key components are durability, quality, and ease of maintenance. Grand architectural statements are not always practical (Bazillion, 2001).

The owner's team should include a project manager, facilities personnel, financial and legal counsel, and library staff. Strive to have independent meetings of the owner's team prior to meeting with the architect and contractor every other week. The meetings can help resolve internal issues and create an organized approach to the long-term project. Get the library staff continually involved in issues that affect accessibility, workflow, space, and equipment even if you choose to hire a librarian-consultant to manage the construction.

A site survey that identifies if the ground and soil are sufficient to support a structure is of primary importance. Unsuitable soils have delayed or caused abandonment of many building projects. Choose an independent surveyor carefully to determine if additional lean concrete is needed to

fortify the foundation and give needed support. Such issues may lead to delays initially, but can prolong the life of a building if done correctly. Libraries that house shelving and books need to be able to support the load and to settle and age safely.

MEP

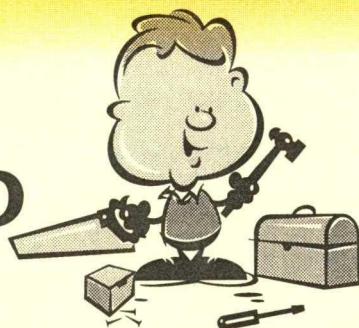
(Mechanical/electrical/plumbing)

Perhaps of greatest long-term importance to a highly technological building is planning an adequate infrastructure. Consider the following items:

- Wire management in floors, desks, tables, and chairs
- Wireless technology
- Instructional laboratories
- Laptop accommodations
- Media and multimedia classrooms
- Phone, data, power to all walls
- Need for unique circuits/hubs (for copiers and classrooms)
- HVAC needs for archives, public areas, and equipment rooms
- Appropriate use of direct/indirect lighting
- Drains and pipes should be routed around stack areas
- Sewer pipes need to go around a building rather than underneath it for ease of repair
- Restrooms should not be undersized or underestimated; libraries have classrooms and public spaces that accommodate large numbers of people
- Humidifiers/dehumidifiers with sufficient drain pans
- Refrigeration/filtration/water softener units on water fountains and sink areas

Access Concerns

- Fire codes mandate at least two exits per public space—a requirement that poses library security problems
- Annunciator panels should reside at or near public service desks
- Librarians need to alert architect to door alarm issues, identifying the need for one main entrance/exit unless additional gates/personnel are available to monitor areas
- Book detection devices use data and power necessitating additional outlets
- Motion sensors for after-hours
- Video surveillance considerations in-



clude analog/digital recording, mounting overtly or covertly, and outside/inside areas

- Elevators need to be versatile to handle people, furniture, equipment, book trucks
- Coordinate floor numbers with room numbers to eliminate confusion

Library as Cultural/Student Center

Over the past 30 or 40 years libraries have expanded their mission and goals. Libraries have become areas for conversation, socialization, and teamwork. Cafes, library shops, and bookstores are common occurrences. Collaborative learning is encouraged by inclusion of writing centers, multimedia rooms, and group study rooms (Harrington, 2001). Art exhibition spaces and musical/theatrical performance areas have become prevalent. Conference rooms, auditoriums, and classrooms compound the cost efficient use of building space and serve to bring into the building numbers of people.

At the Ruth A. Scarborough Library at Shepherd College, West Virginia, the expansion and renovation of a 40-year-old structure was long anticipated. With a completion date of July 2003, the building has been under construction for just under three years. The completed building will comprise 80,000 square feet of space, housing the 16,000 square foot Robert C. Byrd Center for Legislative Studies. The building expansion includes several multimedia classrooms, conference rooms, additional individual study and listening rooms, a 96-seat auditorium, areas for media, the curriculum collection, government documents, periodicals, the general collection, and a climate controlled archive.

References

- Bazillion, R.J. (2001). The wisdom of hindsight: A new library one year later. *American Libraries*, v.32 (4), p. 72-75.
- Harrington, D. (2001). Six trends in library design. *Library Journal*, v.125 (20). Retrieved Sept. 11, 2002, from Academic Search Elite.

Helpful tips to consider when planning your library's construction projects

By Susanne Koenig

Last October, the Bolivar-Harpers Ferry Public Library (in the Eastern Panhandle) celebrated our 25th anniversary with a reception featuring three initial concept drawings for an expansion project. Upon completion, the library will grow from 2,200 to 4,900 square feet. Gained in the process will be program presentation space, expanded shelving, storage areas, and administrative workspace. Some secluded areas are planned for relaxed reading or research, and the children's section will be three times larger. The parking lot will more than double; and the re-positioned main entry will be closer to parking and designed more graciously for accessibility.

Asked to offer an account of the 'journey' involved in undertaking an expansion project, it is well to explain that we have not yet even advertised for construction bids. But this is not our first library expansion, giving me some perspective from which to speak. Your project may bear little resemblance to ours, since your circumstances will be unique to your location, needs, and special community resources. Still, perhaps there are issues we have encountered that may alert you to potential concerns in anticipation of your own project. For instance....

Can you afford to pass up an offer of volunteer architectural or engineering design service? Hiring a professional does come with a price tag. Both of our projects involved volunteer architectural design work. If the project is fairly modest and straightforward, you may be able to take full advantage of such a generous offer. But if the project is somewhat more involved like ours, weigh this offer carefully. Free expertise to help define the project needs and outline the process ahead of you could be invaluable. In fact, this would be a good testing ground to see if your volunteer really *can* devote the time and commitment before recruiting their service for the entire project. We opted to hire an ar-

chitect this time around and, in addition to the architect's fee, our overall project is more costly than it probably would be otherwise. Yet our Board and staff would agree unanimously, I believe, that the outcome promises to be worth it. The advertising and hiring process forced us to precisely define our needs. We can freely make demands of a paid professional that might be diplomatically delicate with a volunteer. Interior renovations, given the constraints

a conference workshop notebook. The workshop presenters were Dan Armstrong, Dir., Palatine (IL) Public Library District, and Anders C. Dahlgren, Pres., Library Planning Associates, Inc, author of *Planning the Small Public LibrarÉ* (Buildsug (Chicago: ALA), Public Library Space Needs: A Planning Outline (Madison, WI: Dept. of Public Instruction, 1988), and *Planning Library Buildings: A Select Bibliography* (4th ed., with Erla Heyns, Chicago: LAMA, 1995). I mention these titles as potential alternate references if the notebook cannot be found.

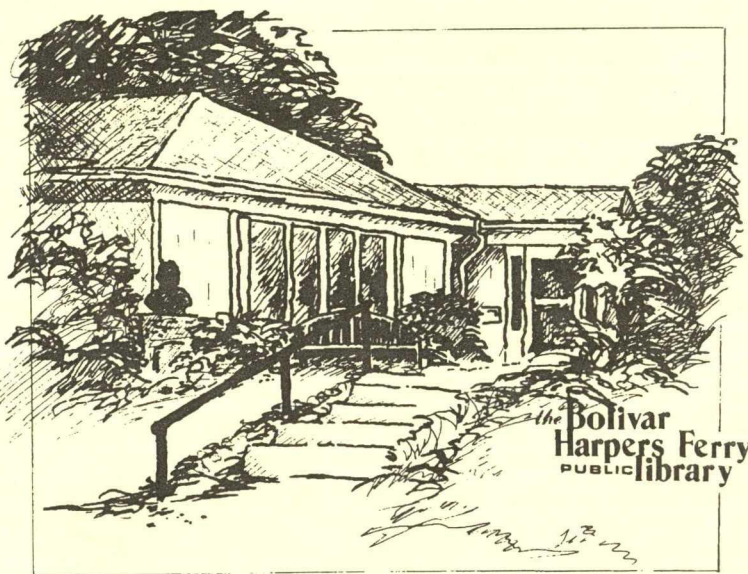
One adamant recommendation from the notebook is to develop a building program statement. This was a valuable exercise resulting in a written overview that identified our patron population; an assessment of our library strengths and weaknesses; a list of goals and needs; programs and their space requirements; an inventory of each space and its function throughout the library; with a brief intro to trustees and personnel. Intended as an overall introduction for the architect, it turned into a com-

prehensive checklist outlining the desired project outcome.

Let me close with the basic question, "Just *when* do you commit yourself to an expansion (renovation or construction) project?" This is obviously not a matter of debate if a flood has ravaged your library. But, in our case, need became imperative at a far more gradual pace. By no means overlooking the ever-growing need, internally we were pre-occupied with pressing technology concerns and other issues. At the same time, externally, we faced competition for a share of the local dollar with two neighboring library expansion projects already underway. Circumstances seemed to dictate that we bide our time.

Peggy Batten, then director of the Berkeley County Library, advised us nevertheless to start to plan. "You never know," she prompted, "a substantial gift might be of

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of our existing space, were especially challenging. It has become clear that this job was far more than demanding than could realistically be handled on a volunteer basis. Volunteer services are a blessing. But if you have time constraints or a demanding project, recognize the reasonable limits of what a volunteer can offer.

If you decide to advertise for architectural/engineering design services, the following document can prove helpful: *Qualifications-Based Selection. A Process for the Selection of Architects by Public Owners*. [free from The American Institute of Architects, 1735 New York Ave., NW, Washington, D.C. 20006 202/626-7300.]

Though perhaps not readily available, another reference that has been a valuable resource is, *How to Build a Library: A Primer for Librarians and Trustees. A Public Library Association Preconference* [Portland, Oregon, March 26-27, 1996]. As indicated, this was

Getting your foot in the door

How to take an active part in the remodeling of your school's library

By Beth Yoke

The unfortunate truth is that many times when a school district plans on remodeling a school library or building one from scratch, most of the decisions are made at the administrative level. In order to be sure that you are given the chance to provide adequate input in the remodeling or building of the library in which you work, you will need to take a proactive role early on in the process. Here are some tips that may be helpful to you.

- Stay informed. Communicate with your principal and your school board frequently so you will know when the remodeling/building process is scheduled to begin. Keep in mind that it is the superintendent and the school board who control the purse strings. They'll be making the final decision about the remodeling/building process, so these are the people with which you will need to communicate regularly. Attending board meetings is a good idea.
- Ask to be involved in the planning process. Explain that you will be able to provide planners with critical knowledge relating to the kinds of activities that go on in school libraries and how they impact the physical space of the facility.
- Suggest forming a planning team or advisory committee, which could consist of you, an administrator, a teacher, the school's technology coordinator, a student, a parent, your public librarian, and representatives from the appropriate agencies (such as the architectural firm).
- Always keep in mind that student achievement is the bottom line. Relate whatever it is that you want to see in your library to how it will help students be successful in school. Don't ever give the impression that the reason you want something is for personal benefit. Instead, show how students and teachers will benefit.
- If you know that your library will be re-

modeled/built in the near future, develop a wish list of things that you would like to see in your library. Pass this wish list on to your planning team, and have it ready for any architects who may visit your library in preparation to place a bid on handling the design.

- Make sure key library documents are up to date, such as the library's mission statement, long range plan, and technology plan. These documents provide others, such as school board members and architects, with crucial information about the school's vision for the library and its role in the teaching and learning process. This information is critical in ensuring that the facility to be remodeled/built will be able to meet the needs of the students and teachers it will serve. Pass these documents along to the planning team.
- Prepare a Program Statement for the architect. This document will distill all the information in your key library documents (mission statement, long range plan, technology plan) down to lay people's terms. The point of a Program Statement is to let the architect know what the library media center is like now and how you and the planning team envision it to be in the future.
- Consider using the drafting class at your high school or technical school and have them draw up some plans for your library. They can provide you with a nice visual representation of how you'd like

the library to look once the construction is finished. It can be a good starting point to get dialog going within the planning team. Invite administrators and the architects planning on bidding on the project to take a tour of the existing school library. As you walk them through the library, explain the strengths and weaknesses of the facility and your vision for what it can be like in the future.

- Visit other new school library facilities to get ideas and information. Pay attention to what you like and to what you don't like.
- Learn all that you can about planning, designing, and building school library facilities, then share pertinent information with your planning team. A good starting point is the American Association of School Librarians' Facilities Resource Guide at http://www.ala.org/aaslTemplate.cfm?Section=Resource_Guides&Template=/ContentManagement/ContentDisplay.cfm&ContentID=14883
- Be persistent. If administrators or school board members aren't initially receptive to your input or ideas, don't give up. Continue to communicate with them regularly and share important documents, information, and ideas. Revise your tactics if necessary, and consider involving others more actively, such as community members or your state's library association.

OCLC Connexion workshop to be held

PALINET will be holding the workshop OCLC CONNEXION FOR CURRENT OCLC CATALOGERS on Thursday, June 26, from 9 AM to 3:30 PM. The workshop will be held in the Technology Center on the second floor of Kanawha County Public Library. The Library is located at 123 Capitol Street in Charleston. This workshop is intended for experienced (i.e., current) users of the OCLC Cataloging service who want to switch to the OCLC Connexion service. There is no charge for PALINET/OCLC members.

To register please go to www.regweb.com/palinet/03626CONWVK.

Helpful tips — continued from page 5

ferred out of the clear blue. Just in case, it's always ideal to indicate that you have a plan underway." Not remotely expecting such a scenario, circumstances promising or not, we formally affirmed that an expansion was in our sometime future.

The moral: Be not deterred. As Goethe said, "...the moment one definitely commits oneself, then Providence moves too....Whatever you can do, or dream you can, begin it." Shortly after that initial quiet decision, one of the other county library projects was indefinitely postponed, opening way for ours to proceed. Then, indeed, a gift did come of the blue: a \$200,000 patron donation.

Would that such a generous gift was sufficient to cover today's costs of square footage and renovations. I can offer no magic fundraising formula, for that challenge still partly lies before us (all donations welcomed!!). But, may Providence attend your library project.

Susanne Koenig is current Board president and has served as a library trustee since 1990. She is the remaining in-house link from a decade ago at the time of the previous expansion project. That addition doubled the size of the original hexagonal, so-called, "instant" library.

Minigrants available

The Ezra Jack Keats Foundation is giving out over 100 minigrants worth \$350 each to school and public libraries for implementing programs that encourage literacy and creativity in children. These minigrants are given out every year. The deadline to apply is September 15th. There is a simple 1-2 page application to fill out that can be accessed at <http://www.ezra-jack-keats.org/programs/minigrants.htm>.

Around the State

■ Lucinda Castle was hired recently as Library Director at Roane County Public Library in Spencer. She is a graduate of Glenville State College and has a background in social work and criminal justice.

■ Linda Hedding, Children's Librarian at South Charleston Public Library, celebrated 20 years with the Library in January. Staff, friends, and patrons helped her get a good start on her second 20 with a reception and roast on January 16.



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WVLA

Events

NOTE: West Virginia Library Commission meetings are set monthly and dates will vary. Please check the WVLC web site for the exact date, time, agenda and minutes each month at www.librarycommission.lib.wv.us

MAY

- Get Caught Reading Month (www.publishers.org)
 - National Egg Month
 - National Scholarship Month
 - Older Americans Month

JUNE

- Children's Awareness Month — remember how important you are to the children in your community and how important they are to you
- Dairy Month — hold an ice cream social to raise money

19-25 ALA National Conference - Toronto, Canada

JULY

- Anti-Boredom Month — libraries have lots to offer to combat boredom. Let your community know all the ways libraries can entertain them.
- National Hot Dog Month — hold a hot dog sale to raise money. Sponsor a contest to find your neighborhood's hottest dog!

AUGUST

- Family Fun Month — end your summer season with some family-oriented programs and activities. Invite the whole family to your summer reading finale.
- National Back-to-School Month — now is the time to let parents and students know how to get a library card and how the library can help with projects and homework throughout the school year

SEPTEMBER

- Library Card Sign-Up Month
- 1 WVLA Scholarship Application Deadline (See June issue of WV Libraries for information and application form)

OCTOBER

- 11-12 West Virginia Book Festival - Charleston Civic Center - Charleston, WV

DECEMBER

- 3-4 86th Annual Conference of the West Virginia Library Association - The Greenbrier, White Sulphur Springs, WV

A note from the editors

West Virginia Libraries welcomes suggestions for articles from librarians, support staff, trustees and friends.

Articles may be submitted in writing, typewritten, by e-mail or on computer disk. If submitting material on computer disk, please use 3-1/2" disk and save your file to disk as an ASCII file and submit a hard copy (printout) of the material on the disk.

Article Submission Schedule:

January 15 for February issue
 March 15 for April issue
 May 15 for June issue
 July 15 for August issue
 September 15 for October issue
 November 15 for December issue

WVLA Membership Information

To become a member of the West Virginia Library Association, contact:

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 Phone: 304-466-4490
 e-mail: zieglerm@raleigh.lib.wv.us



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